



TAKING THE RISK OUT OF PROPERTY RENTAL

COMPANY APPLICATION FOR TENANCY

Scheme No: 1504031
H Ref No: 12090

Advanced Lettings Ltd
Tel: 01303 850030

1st Floor Office Suite,
103 Sandgate Road, Folkestone
Kent
CT20 2BQ

To avoid any unnecessary delays, please complete in full, in BLACK INK using BLOCK CAPITAL LETTERS. Incomplete forms will be returned. Applications will only be accepted from a UK registered Limited (LTD) or Public Limited Company (PLC).
Once completed, you can enter this application online via HomeLetUK.com/Connect for an instant acknowledgement.

1. PRODUCT SELECTION To be completed by the LETTING AGENT
Please select the service required, TICK ONE BOX ONLY - WE CANNOT PROCEED WITH THE APPLICATION IF YOU DO NOT DO THIS.
Enhance (Comprehensive Plus) Extra 6 months Advantage 6 months
Extra 12 months Advantage 12 months

2. PROPERTY TO LET To be completed by the LETTING AGENT
Address:
Postcode: Is this property: Let only Managed Rent Collect
Number of bedrooms: Property type: Detached Semi detached Flat Terraced Bungalow
When was the property built?
Total rent for this property per month £ Applicant share of rent per month £
Tenancy term: (months) Tenancy start date:
Total number of tenants to be referenced for the property:

PROSPECTIVE LANDLORD DETAILS:
First name: Last name:
Address: Postcode:
Telephone: Mobile:
E-mail:

3. COMPANY DETAILS To be completed by the COMPANY
Company name:
Trading name:
Registration number:
Date of incorporation:
Contact name:
Telephone (inc STD):
Registered address
Address:
Postcode:
Please tick here if you are submitting the latest Profit and Loss Accounts with this application



**COMPANY APPLICATION FOR TENANCY**

Advanced Lettings Ltd

Scheme No:  
1504031

Tel:  
01303 850030

**ADDITIONAL INCOME/ INFORMATION**

Use this space to provide any additional information that may help us when processing your application. If you run out of space, please use a separate sheet.

**4. COMPANY BANK DETAILS**

**To be completed by the COMPANY**

**Bank / building society details:** please provide the details of your current account

Name(s) of account holder(s): \_\_\_\_\_

Bank name: \_\_\_\_\_

Bank account number: \_\_\_\_\_ Sort code: \_\_\_\_\_

**5. DECLARATION AND CONSENT - Must be signed by a Company Directory or Company Secretary listed on Company's House.**

Please read the declaration and sign and date below. WE CANNOT PROCEED WITH THIS APPLICATION IF YOU DO NOT CONSENT TO THESE TERMS.

For and on behalf of the company

I confirm that:

- I have authority to bind the Company in my capacity as either company secretary or as a director of the company; and the information I have given is to the best of my knowledge true and accurate.

I acknowledge and consent to HomeLet carrying out searches to verify such information. I consent that such verifications may involve HomeLet:

- consulting with credit referencing agencies, including passing credit performance data to such agencies who may share this data with other organisations for credit referencing, crime prevention and related (non marketing) purposes;
- the Industry Sortcode Directory (ISCD) and Account Number Modulus Checker in order to confirm the accuracy of my bank account details; and
- other third party tenancy database providers such as Insurance Database Services Limited (who operate the Claims Underwriting Exchange (CUE)).

In connection with the Company's application I acknowledge and consent to:

- HomeLet and any third party may keep a record of any search carried out to verify the information I have provided;
- HomeLet may pass on any information I have supplied and the results of any linked verification checks to the letting agent and/or any appointed landlord;
- if the company defaults on rental payments or applies for a new tenancy agreement in the future HomeLet may review the results of the verifications and searches set out above;
- if the company defaults on paying their rent the default will be recorded on HomeLet's central database for defaulting tenants and that such default may affect any future application the company may make for tenancies, credit, and/or insurance;
- HomeLet can use debt collection agencies or tracing agents to trace my whereabouts and recover any monies I or the company owes to HomeLet.

HomeLet shall for the purposes of this application form be the Data Controller as defined in the Data Protection Act 1998 (the "Act"). In connection with the Act I acknowledge and consent that HomeLet:

- Can release my details where they are required to do so by law
- Can contact me about their alternative services which are appropriate and may be of interest to me if I do not tick this box
- Can contact me via text message or e-mail about the above services if I tick this box
- Can pass my details to third parties for those third parties to contact me with information about their products and services, which they feel may be of interest to me if I tick this box
- Please note that you can contact us to unsubscribe from these services at any time

Signed \_\_\_\_\_

Print name in full \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

HomeLet is a trading name of Barbon Insurance Group Limited and Hanover Park Services Limited. Barbon Insurance Group Limited is authorised and regulated by the Financial Services Authority. Registered in England number 3135797. Registered office address: 4-9 Highview, High Street, Bordon, Hampshire GU35 0AX. Hanover Park Services Limited is registered in England number 4194617. Registered office address 4-9 Highview, High Street, Bordon, Hampshire GU35 0AX.

**6. ADDITIONAL INFORMATION**

**To be completed by the COMPANY**

**Personal details:** Information requested in this box is not required for referencing purposes, however may assist your managing agent.

Name:

Position in the company:

Who will pay the utility bills?: The occupier  The Company

Marital status: Single  Married  Divorced/Separated  Other

Are you a smoker? Yes  No

Do you have any pets? Yes  No

Please detail:

Names and ages of any children who will be occupying the property (use a separate sheet if required):

**Next of kin (this should NOT be your spouse):**

Name:

Address:

Postcode:

Telephone:   Relationship:

**Additional Information:**